

Activities Co-ordinator – Health Support Services

Job Summary:

To assist in Abbotsford Hospice Society's (AHS) Children & Youth Services, providing grief support to children aged 3-18 and their families. Duties may include, but are not limited to: program assistance, activity coordinating, event set-up/clean-up, filing & office duties, client registration and safety screening.

Essential Functions:

- Conducts intakes and support planning services for children & youth ages 3-18 and refers to appropriate AHS and/or community services.
- Develops support plans through collaboration with families to provide appropriate anticipatory grief and bereavement support for children & youth.
- Provides support, guidance, resources, and pre and post death education to parents/caregivers as it relates to the child client.
- Promotes age and stage informed programming for effective coping and expression of grief.
- Provides effective guidance, support and debriefing for coordinator, volunteers, and students as it relates to their client support work with AHS.
- Facilitates child & youth bereavement training for client support volunteers interested in supporting children, youth & families and provides ongoing support for volunteers.