



Abbotsford Hospice
& Grief Support Society

Summer Student – Advanced Life Support Coordinator

Abbotsford Hospice & Grief Support Society

Who We Are

Abbotsford Hospice & Grief Support Society supports children, youth, adults, and families as they cope with grief, death, and dying. We provide free-of-charge bereavement and palliative services, including one-to-one support, volunteer-supported care, family programs, and community education. This past fiscal year we impacted over 31,000 individuals and families in the community through our programs and services.

The Opportunity

We are hiring a **Summer Student – Advanced Life Support Coordinator** to work under the supervision of the **Director, Palliative and Training**.

This role offers meaningful, hands-on experience supporting palliative clients, families, and volunteers in a compassionate health-care setting. It is well suited for a student interested in **health care, social services, community support, or human services**.

Position Details

- Term: Full-time, temporary 8 week summer position
- Location: In-office, Abbotsford

What You'll Do

- Assist with daily contact with palliative patients and families
- Help schedule and coordinate palliative care volunteers
- Support administrative tasks related to the family kitchen
- Assist with newsletters and family support meetings
- Help create a welcoming, compassionate environment for clients and families
- Support clear communication between staff, volunteers, and families
- Provide language support and translation (where applicable) to help families feel understood and supported

What You'll Gain

- Hands-on experience in palliative and community support services
- Exposure to volunteer coordination and family-centered care
- Skill development in communication, organization, and empathy
- Experience working in a professional health-care-adjacent setting
- Ongoing supervision, mentorship, and learning



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**Qualifications
Required**

- Between **15 and 30 years of age** at the start of employment
- Eligible to work in Canada
- Compassionate, respectful, and professional approach
- Strong communication and organizational skills
- Ability to maintain confidentiality

Assets

- Interest in health care, social work, community services, or related fields
- Experience working with people in supportive or volunteer settings

How to Apply

Please send your **resume** to:

hr@abbotsfordhospice.org